



## **Personnel List – Limited Terminal Distributor Licenses**

**Updated 2/4/2025**

Ohio laws and rules require entities holding a limited terminal distributor of dangerous drugs license (Category 2 or 3) to maintain a personnel list on-site of those individuals who are authorized to administer the dangerous drugs.

The following form may be used as a limited licensee's personnel list. Licensee's may create their own list (i.e., Excel spreadsheet) if it contains all the information on this form.

# Personnel List – Limited Terminal Distributor License Form



**Instructions:** This form must be submitted with an initial application in the [eLicense system](#). An updated personnel list must be maintained on-site for inspection by an agent of the Board.

TDDD License Number (leave blank if new application):

Location Name:

Date:

List the name, professional license number, type of professional license or certification level (if applicable), and expiration date of the license or certification. A licensee may create their own list (i.e., Excel spreadsheet) if it contains all the information on this form.

(Ex. Type of license/Certification Level - RN, MD, ADVANCED EMT [EMT-I], PARAMEDIC)

NAME	PROFESSIONAL LICENSE NUMBER	TYPE OF LICENSE / CERTIFICATION LEVEL	EXPIRATION DATE

***Duplicate this form as necessary***